

FILE NO. _____

APPLICATION FEE: \$160.00

**TOWN OF OLD LYME
SITE DEVELOPMENT PLAN MODIFICATION APPLICATION**

INSTRUCTIONS: Submit all data in accordance with the provision of Sections 13A of the Old Lyme Zoning Regulations, and provisions of all other sections referenced therein. Please type or print and submit in triplicate. Attach all required supporting data and application fee to this application form. Checks should be made payable to the Town of Old Lyme. Unless specifically waived, all information required under Section 13A must be provided.

1. UNDER WHAT REGULATIONS ARE YOU APPLYING? SECTION(S) _____

2. LAND LOCATION AND DESCRIPTION:

- a. Street Address: 96 Lyme Street
- b. Map: _____ Lot: _____ Zone: _____ Total Acreage: _____
- c. Attach copy of deed.
- d. Describe any easements or deed restrictions relating to the site and attach a copy of each:

3. TITLE OF PROJECT: Seasonal Food service - Cafe Flc

4. APPLICANT:

- a. Name: Lyme Historical Society, Attn. Donna Carlson.
- b. Mailing address: 96 Lyme St Old Lyme, CT 06371
- c. Phone: 860-434-5542
- d. If corporation, list names and addresses of officers:

5. RECORD OWNER:

- a. Name: Lyme Historical Society
- b. Mailing Address: 96 Lyme St Old Lyme, Ct 06371

6. PROFESSIONAL ENGINEER:

- a. Name: _____
- b. Address: _____
- c. Phone: _____

7. LAND SURVEYOR:

- a. Name: _____
- b. Address: _____
- c. Phone: _____

SPECIAL PERMIT CHECKLIST

Date of Receipt: _____

Plan and Application Routing

Response

_____	Building Inspector	_____
_____	Fire Marshal/Fire Chief	_____
_____	Sanitarian	_____
_____	Engineering	_____
_____	Counsel	_____
_____	OLISP (CAM)	_____
_____	Adjacent Town (if within 500 ft. of property line)	_____

Town Staff Review (if desired) _____

Wetlands approval needed Yes _____ No _____

65 Day Deadline to start Public Hearing _____
Extension _____

Public Hearing Date _____

Legal Notice Published – NL Day _____

Public Hearing Opened _____

35 Day Deadline to close Public Hearing _____

Public Hearing Closed _____

65 Day Deadline to make decision _____
Extension _____

Date of Wetlands Approval (if applicable) _____

Legal Decision Published _____
(within 15 days of decision)

Certificate of Decision _____
Sent Certified Mail to Applicant

Certificate of Decision filed on Land Records w/mylar _____

Completion date (18 Months from date of decision)

Expiration of any extension granted _____

Application Fee: \$60

Please see directions on reverse.

TOWN OF OLD LYME
Zoning Compliance Permit Application

Permit No. 10-196 Fee Paid: \$ N/A

in minor mod.
of site plan.

Property Owner of Record: Lyme Historical Society (Florence Griswold) Phone: 434-5542

Property Address: 96 Lyme St map: _____ lot: _____ zone: _____

Mailing Address: same number street town state zip

Builder: _____

Mailing Address: _____ number street town state zip

Existing Status: MUSEUM

seasonal _____/year round _____ dimensions: _____ height: _____ ft. lot size: _____ sq. ft./acres road width: _____

total footprint area: _____ sq. ft. 1st floor area: _____ sq. ft. 2nd floor area: _____ sq. ft. number of bedrooms: _____

Proposal: accessory food service

seasonal _____/year round _____ dimensions: _____ total footprint area: _____ sq. ft. height: _____ ft.

1st floor area: _____ sq. ft. 2nd floor area: _____ sq. ft. number of bedrooms: _____

Plot Plan _____/Modified Plot Plan _____ (as described in Section 20.3.4 of the Old Lyme Zoning Regulations) is attached.

By signing this application, the applicant acknowledges that he understands that it is the applicant's responsibility to conform to the Town of Old Lyme's Zoning Regulations and that if the information here provided proves to be false, incomplete, and/or inaccurate, the permit will be revoked. Further, by signing this application the applicant consents to access to the premises, at reasonable times, by appropriate officials of the Town of Old Lyme for the purpose of evaluating this application prior to its approval; inspections to monitor compliance of any work performed pursuant to any approval of this application; and continuing compliance inspections and monitoring following completion of any work authorized by such approval. This consent shall include the interior of any buildings existing or proposed on the premises, where access to such buildings is reasonably required in order to monitor compliance with applicable regulations of the Town of Old Lyme, any permit issued thereunder, or any conditions of such permit. This consent shall be deemed to run with the land and be binding upon future assignees of the subject permit, and use of such permit by the applicant or its successor(s) shall constitute acceptance of this consent.

Signature of Owner/Applicant: _____ Date: _____

Name/Address: _____ Phone: _____

Office Use Only

1. Flood Hazard Permit: panel _____ zone _____ req'd: _____ not req'd: _____ exempt: _____ comment: _____

2. Coastal Site Plan Review: req'd: _____ not req'd: _____ exempt: _____ comment: _____

3. Water Resource District: n/a: _____ complies: _____ Conservation Zone: n/a: _____ complies: _____

4. Historic District: n/a: _____ complies: _____ Driveway Permit: req'd: _____ not req'd: _____ approval: _____

5. Site Development Plan: req'd: _____ not req'd: _____ approval: _____

6. Special Exception: req'd: _____ not req'd: _____ agency: _____ approval: _____

7. Health Review: well permit: _____ well complete: _____ septic permit: _____ number bedrooms: _____

Comment: See Form DOWL

Approved/Denied: [Signature] Date: 7/12/10 Approved/Denied _____ Date: _____

Zoning Review: (foundation/structure): site plan: minor modification

_____ approved/denied [Signature] date: 7/14/10

Variance Application Number: _____ Effective Date: _____

Zoning Review: (foundation/structure): _____

_____ approved/denied _____ date: _____

Zoning Review: (foundation/structure): _____

_____ approved/denied _____ date: _____

Certificate of Zoning Compliance: _____

_____ approved: _____ date: _____

Statement of Use

Seasonal Café: Café Flo - Open June 18th through September 19th, 2010.

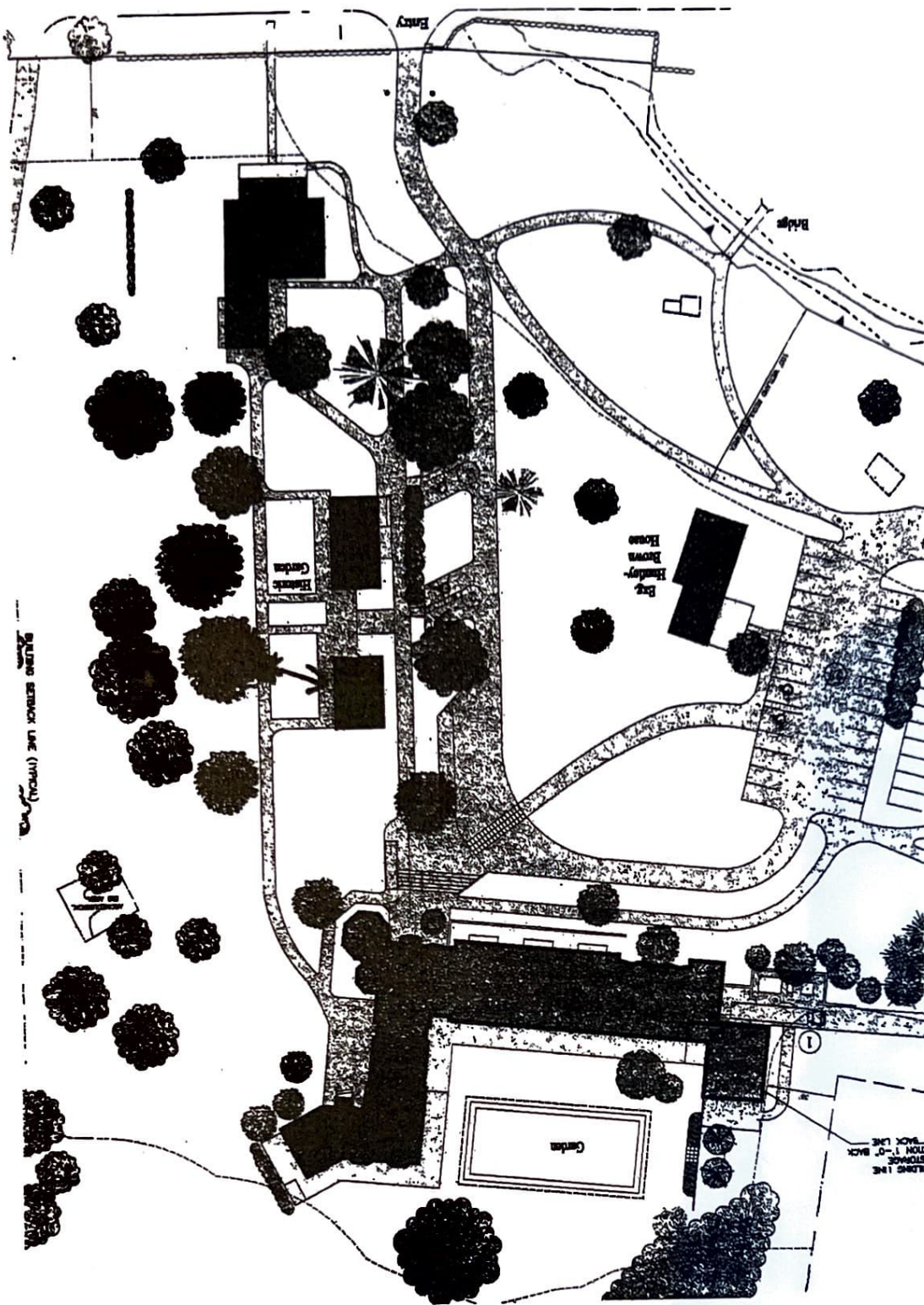
Type of service: Limited food service provided by River Tavern of Chester, CT for visitors of the Florence Griswold Museum. River Tavern provides a seasonal, locally sourced menu that is cooked fresh daily, prepared and prepackaged at River Tavern. The menu items are properly transported to the Museum and stored in a commercial grade refrigerator and freezer. All tableware used is disposable.

Seating: Seating for patrons, consisting of six tables and 24 chairs is located in and around the landscape center.

Hours of operation: Friday and Saturday 11:30 - 3pm
Sunday 12:30-3pm.

Location: John and Dyanne Rafal Landscape Center on the grounds of the Florence Griswold Museum.

Traffic Impact: Since this is designed as a service to the Museum visitor, we do not expect a significant impact on our parking capacity or traffic flow.



* John and Dyanne Rafal Landscape Center

8. LICENSED ARCHITECT:

- a. Name: _____
b. Address: _____
c. Phone: _____

9. SUBMISSION REQUIREMENTS including STATEMENT OF USE / PROJECT DESCRIPTION. Submit all items required in Section 13A.2 (complete attached checklist). Statement of use shall contain all information specified in Section 13A.2.2.

10. COASTAL BOUNDARY. Projects partially or fully within the Old Lyme Municipal Coastal Boundary must meet the additional requirements of Coastal Site Plan application and review as set forth in the Connecticut General Statutes and Section 4.2 of the Old Lyme Zoning Regulations. The Coastal Site Plan application must be attached to this application. Site is ☐ is not ☐ within the Coastal Boundary.

11. CONNECTICUT RIVER GATEWAY CONSERVATION ZONE, as shown on the Town's Zoning Map. Site is ☐ is not ☐ within the Gateway Zone.

12. FLOOD HAZARD ZONE. Sites partially or fully within the Town's Special Flood Hazard Area must meet the requirements of Section 4.4 of the Zoning Regulations. Site is ☐ is not ☐ within the Flood Hazard Area.

13. WATER RESOURCE DISTRICT. Sites within the Town's Water Resource District must conform to the requirements of Section 17A of the Zoning Regulations. If this application involves any land use listed in Section 17A.2 of the Zoning Regulations, application for Special Exception, Water Resource District, is required and must be included as part of this application. Site does ☐ does not ☐ require a Special Exception under Section 34. Applicable Section is 17A.2.2._____.

14. INLAND WETLANDS AND WATERCOURSES. Any activity within 100 feet of a regulated area must be submitted to the Conservation Commission (Inland Wetlands and Watercourses Agency) for a review prior to submission to the Zoning Commission.

- ☐ This plan was submitted to the Conservation Commission on _____ (date); copy of receipt is attached.
☐ Permit, copy of which accompanies this application and is a part hereof, has been issued by the Conservation Commission.
☐ Letter is attached, signed by the authorized agent for the Conservation Commission, indicating no jurisdiction.

15. NAMES AND ADDRESSES OF ALL ABUTTING PROPERTY OWNERS. On a separate sheet provide a typed list of current owners of record of all properties abutting (including across the street) the site. List must be accurate and contain current mailing addresses as indicated in the records of the Town Assessor.

16. ESTIMATE OF CONSTRUCTION COSTS.

- ☐ \$_____ is estimated cost.
☐ Detailed list of quantities and costs to support above estimate is attached.

17. PERFORMANCE BOND. As per Section 13A.4.9, the applicant may be required to file a performance bond in an amount approved by the Zoning Commission to guarantee satisfactory completion of all work as shown in a form approved by Commission Counsel. Such bond shall not be released until so voted by the Commission.

18. SIGNATURES REQUIRED ON THIS APPLICATION. The following is the legal agreement regarding application approvals which must be signed by the applicant or by the owner, if different from the applicant. Signatures of agents acting for either of the above are not acceptable.

The undersigned hereby applies for approval of the foregoing Site Development Plan/Special Permit and covenants and grants hereby permission to the Old Lyme Zoning Commission and its authorized representatives to enter upon the property proposed for the development for purposes of inspection and enforcement of the Zoning Regulations of the Town of Old Lyme.

Furthermore, the undersigned covenants and agrees with the Zoning Commission of said Town of Old Lyme that said Site Development Plan/Special Permit, if approved, will be constructed in accordance with the applicable regulations, ordinances and special acts of the Town of Old Lyme and any other applicable laws, codes and regulations of the State of Connecticut and the United States.

The undersigned covenants and agrees that all work in connection with said approval shall commence within the timeframe specified in Section 9.7.3.1 and shall be completed within the timeframe specified in 9.7.3.2.

Further, the undersigned covenants and agrees that a performance bond will be posted as specified in Section 13.A.4.9 to guarantee satisfactory completion of all work shown on the approved plans. Otherwise, said Approval shall become null and void unless an extension of time is applied for and granted by the Zoning Commission.

This agreement shall be binding on the heirs, executors, administrators, assigns, and successors of the undersigned.

APPLICANT(S)/CORPORATE OFFICER(S)



signature

7/9/10
date

signature

date

OWNER(S)/CORPORATE OFFICER(S) IF DIFFERENT FROM APPLICANT

signature

date

signature

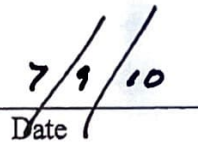
date

Policy for Collecting Review Fees

As permitted by the Code of the Town of Old Lyme Chapter 47, the cost of the review of applications submitted to the Planning Commission, Zoning Commission, Zoning Board of Appeals, and/or the Inland Wetlands and Watercourses Commission may be passed on to the Applicant.

It is the policy of the Old Lyme Zoning Commission that the cost of review of those documents which are received by the Zoning Commission after the Date of Receipt of the Application (as defined in C.G.S. Section 8-7d) will require the applicant to pay for the review.


Signature of Applicant


Date

CHECKLIST
Minimum Requirements for Site Development Plan Modification Application

Per Section 13A of the Zoning Regulations, a "Site Development Plan submission shall consist of the following":

- ☒ Statement of Use
- ☒ Site Plan
- ☐ Architectural Plans (6 copies)
- ☐ Soil Erosion and Sediment Control Plan
- ☒ Traffic Impact Report *Included in Statement of use*
- ☐ Additional Reports (water, sanitation, storm drainage, fire protection)
Please List:

- ☐ Other (status of all other required approvals, draft legal documents, etc.)
Please List:

Additional information regarding the required contents of each of the above can be found in the regulations. All items must be submitted unless specifically waived by the Commission. An application may be deemed incomplete if any of the above is omitted.

See Regulations for additional information required for Special Permits, Flood Plain District, Water Resource District, Coastal Boundary, Planned Residential Cluster Development, etc.